Section A: THEORY

[30 Marks]

This section is compulsory. Please answer ALL the questions in this section.

Question 1: (30 Marks)

1.1   Combination of a menu bar and toolbar, used in Office 2007 & 2010.   (1)

1.2   Sequences of stored instructions to get the computer to perform specific tasks.   (1)

1.3   Storage Capacity is measured in?   (2)

1.4   Describe the functions of the following programs: Ms Word, Ms Excel & Ms Powerpoint. 2marks awarded per topic.   (6)

1.5   Name the flashing vertical line that indicates where the next action will occur.   (2)

1.6   A feature that causes text to move automatically from the end of one line to the beginning of the next line.   (2)

1.7   Give TWO ways that students can benefit by using computers to assist in their education in South Africa today?   (2)

1.8   Explain the term Cache by including the two types that are found.   (4)

1.9   Give details to why maintenance to your computer system is important. Provide two system tools that provide maintenance.   (4)

1.10   Name 3 acronyms (and what they stand for) that are associated with helping data transfer in a computer. 2 marks per entry.   (6)

End User Computing Exam Paper

E. Burton Swanson

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