

## **THE LANGUAGE OF MEETINGS**

### **I. PRESENTING AN ARGUMENT**

#### **Beginning**

I would like to begin by...  
I would like to make a few remarks concerning...  
I would like to comment on the problem of...  
I would like to mention briefly that...  
There are three points I would like to make.  
The most important points seem to me to be...

#### **Ordering**

First of all, we must bear in mind...  
At the outset...  
To begin with...  
Firstly,... Secondly,... Thirdly,... Finally,...

#### **Introducing a New Point**

I would now like to turn briefly to the problem of...  
The next issue I would like to focus on is...  
Turning to...

#### **Adding**

In addition...  
I might add that...  
As well as..., there is also...  
Not only...,but also...  
Furthermore,...  
Moreover,...

#### **Giving an Example**

Let me give an example...  
To illustrate this point, let us consider...  
A case in point is...

#### **Balancing**

On the one hand...but on the other hand ...  
Although...,we mustn't forget ...  
Whereas...,we have to remember ...  
In spite of ....., I still think ...  
Despite the fact that...,I...

#### **Generalising**

On the whole ....  
In general ....  
Generally speaking,....  
By and large....  
All in all...  
All things considered, ...

# The Language Of Meetings

**David Baud**



## **The Language Of Meetings:**

## Reviewing **The Language Of Meetings**: Unlocking the Spellbinding Force of Linguistics

In a fast-paced world fueled by information and interconnectivity, the spellbinding force of linguistics has acquired newfound prominence. Its capacity to evoke emotions, stimulate contemplation, and stimulate metamorphosis is truly astonishing. Within the pages of "**The Language Of Meetings**," an enthralling opus penned by a very acclaimed wordsmith, readers set about an immersive expedition to unravel the intricate significance of language and its indelible imprint on our lives. Throughout this assessment, we shall delve to the book is central motifs, appraise its distinctive narrative style, and gauge its overarching influence on the minds of its readers.

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