
Microsoft

Microsoft Project Server 2013 Administrator's Guide

Microsoft Project Server 2013 Administrators Guide

Tim Runcie, Jason Stegner



Microsoft Project Server 2013 Administrators Guide:

Microsoft Project 2013: The Missing Manual Bonnie Biafore,2013-04-17 Get up to speed on Microsoft Project 2013 and learn how to manage projects large and small This crystal clear book not only guides you step by step through Project 2013 s new features it also gives you real world guidance how to prep a project before touching your PC and which Project tools will keep you on target With this Missing Manual you ll go from project manager to Project master The important stuff you need to know Learn Project 2013 inside out Get hands on instructions for the Standard and Professional editions Start with a project management primer Discover what it takes to handle a project successfully Build and refine your plan Put together your team schedule and budget Achieve the results you want Build realistic schedules with Project and learn how to keep costs under control Track your progress Measure your performance make course corrections and manage changes Create attractive reports Communicate clearly to stakeholders and team members using charts tables and dashboards Use Project s power tools Customize Project s features and views and transfer info via the cloud using Microsoft SkyDrive

Microsoft Project Server Tim Runcie,Jason Stegner,2011-08-01 *Implementing and Administering Microsoft Project Server 2010* Gary Chefetz,Dale A. Howard,Tony Zink,2010-06-01 *Implementing and Administering Microsoft Project Server 2010* is your essential reference guide for installing configuring and deploying Project Server to your enterprise This book begins with the organizational strategies you need to succeed with an EPM deployment and follows through with an implementation plan and step by step instructions for installing configuring and deploying the Project Server 2010 platform to your organization Loaded with best practices warnings and tips from Project Server gurus Gary Chefetz and Dale Howard *Implementing and Administering Microsoft Project Server 2010* sets the gold standard for Project Server implementation

Planning, Deploying and Managing Microsoft Project Server 2013 Rolly Perreaux,2016-03-25 The goal of this training book is to provide students with the knowledge and skills necessary to effectively plan deploy and administer Microsoft Project Server 2013 **TARGET AUDIENCE** This training book is intended for Administrators Systems Engineers PMO Managers Project Managers Consultants and other people responsible for the deployment and management of a Microsoft Project and Portfolio Management PPM Solution using Project Server 2013 **COURSE OUTLINE** Module 1 Overview of Project Server 2013 Module 2 Installing and Configuring Prerequisites Module 3 Deploying and Configuring SharePoint 2013 Module 4 Configuring Project Server Clients Module 5 Configuring Project Server Module 6 Managing Project Server Security Module 7 Configuring Enterprise Data Settings Module 8 Configuring Business Intelligence Center Module 9 Customizing Project Sites Module 10 Project Server Administration **AT COMPLETION** After completing this training book you will be able to Plan a Microsoft PPM deployment Configure SQL Server for SharePoint Project Server 2013 Deploy SharePoint and Project Server 2013 Install and configure Project Server client software Create enterprise custom fields Configure and manage views and security Configure and manage time and task management settings Customize project sites

Import projects and resources Work with Project Server Administration Tools Backup and Restore Project Server 2013
PREREQUISITES You should have a working knowledge of the following Microsoft Windows Server 20xx networking
Microsoft Project Professional Basic project management concepts **Microsoft Project 2016 Training Manual
Classroom in a Book** TeachUcomp ,2015-10-27 Complete classroom training manuals for Microsoft Project 2016 Two
manuals Introductory and Advanced in one book 185 pages and 101 individual topics Includes practice exercises and
keyboard shortcuts You will learn introductory through advanced concepts including assigning and managing tasks and
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Charts 2 Using the Field List with Report Charts 3 Designing Report Charts 4 Formatting Report Charts 5 Using Report Tables 6 Designing Report Tables 7 Setting Report Table Layout Options 8 Modifying Pictures Text Boxes and Shapes 9 Formatting Text Boxes and Shapes 10 Formatting Report Pictures Visual Reporting 1 Using Visual Reports *Microsoft Project Server 2013 for Enterprise Project Management* James Bulmer,2013-09-04 Microsoft Project Server 2013 for Enterprise Project Management was written for people who are responsible for developing and maintaining projects and programs using Microsoft Project Professional 2013 connected to Project Server 2013 The book clearly identifies the Project Server administrative options that control the actions that project managers can and cannot take when using Project Server 2013 The new and powerful SharePoint Task Lists functionality that is now part of Project Web App is covered in depth It also presents the capabilities of Project Server s Project and Portfolio Management PPM capability from the viewpoint of a project manager **Microsoft Outlook 2019 Training Manual Classroom in a Book** TeachUcomp ,2020-10-26 Complete classroom training manual for Microsoft Outlook 2019 177 pages and 101 individual topics Includes practice exercises and keyboard shortcuts You will learn how to create and manage contacts use advanced email techniques manage and use the calendar use tasks create groups use the journal and much more Topics Covered CHAPTER 1 GETTING ACQUAINTED WITH OUTLOOK 1 1 The Outlook Environment 1 2 The Title Bar 1 3 The Ribbon 1 4 The Quick Access Toolbar 1 5 Touch Mode 1 6 The Navigation Bar Folder Pane Reading Pane and To Do Bar CHAPTER 2 MAKING CONTACTS 2 1 The Contacts Folder 2 2 Customizing the Contacts Folder View 2 3 Creating Contacts 2 4 Basic Contact Management 2 5 Printing Contacts 2 6 Creating Contact Groups 2 7 Categorizing Contacts 2 8 Searching for Contacts 2 9 Calling Contacts 2 10 Mapping a Contact s Address CHAPTER 3 EMAIL 3 1 Using the Inbox 3 2 Changing the Inbox View 3 3 Message Flags 3 4 Searching for Messages 3 5 Creating Addressing and Sending Messages 3 6 Checking Message Spelling 3 7 Setting Message Options 3 8 Formatting Messages 3 9 Using Signatures 3 10 Replying to Messages 3 11 Forwarding Messages 3 12 Sending Attachments 3 13 Opening Attachments 3 14 Ignoring Conversations CHAPTER 4 THE SENT ITEMS FOLDER 4 1 The Sent Items Folder 4 2 Resending Messages 4 3 Recalling Messages CHAPTER 5 The Outbox Folder 5 1 Using the Outbox 5 2 Using the Drafts Folder CHAPTER 6 USING THE CALENDAR 6 1 The Calendar Window 6 2 Switching the Calendar View 6 3 Navigating the Calendar 6 4 Appointments Meetings and Events 6 5 Manipulating Calendar Objects 6 6 Setting an Appointment 6 7 Scheduling a Meeting 6 8 Checking Meeting Attendance Status 6 9 Responding to Meeting Requests 6 10 Scheduling an Event 6 11 Setting Recurrence 6 12 Printing the Calendar 6 13 Teams Meetings in Outlook 6 14 Meeting Notes CHAPTER 7 Tasks 7 1 Using Tasks 7 2 Printing Tasks 7 3 Creating a Task 7 4 Setting Task Recurrence 7 5 Creating a Task Request 7 6 Responding to Task Requests 7 7 Sending Status Reports 7 8 Deleting Tasks CHAPTER 8 Deleted Items 8 1 The Deleted Items Folder 8 2 Permanently Deleting Items 8 3 Recovering Deleted Items 8 4 Recovering and Purging Permanently Deleted Items CHAPTER 9 GROUPS 9 1 Accessing Groups 9 2 Creating a New Group 9 3 Adding Members to

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Microsoft Excel 2019 for Lawyers Training Manual Classroom in a Book

TeachUcomp ,2019-10-27 Complete classroom training manuals for Microsoft Excel 2019 for Lawyers 479 pages and 224 individual topics Includes practice exercises and keyboard shortcuts You will learn how to effectively use legal templates legal business functions such as the Pv and Fv functions and simple IOLTA management In addition you ll receive our complete Excel curriculum Topics Covered Getting Acquainted with Excel 1 About Excel 2 The Excel Environment 3 The Title Bar 4 The Ribbon 5 The File Tab and Backstage View 6 Scroll Bars 7 The Quick Access Toolbar 8 Touch Mode 9 The Formula Bar 10 The Workbook Window 11 The Status Bar 12 The Workbook View Buttons 13 The Zoom Slider 14 The Mini Toolbar 15 Keyboard Shortcuts

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Managing Projects Using Microsoft Project 2013 Gus Cicala,2013-10-18 This training and reference guide will provide an overview of Microsoft Project 2013 from a project manager s perspective Project Assistants has been providing Project Management Theory and Microsoft Project training material for our training courses since the release of Microsoft Project version 3 1993 Prior to the release of Microsoft Project 2013 we were surprised to find that there were no hands on training manuals available for Microsoft Project 2010 that also covered the enterprise features used in Microsoft Project Professional and Project Web Application This guide has been created to serve as that comprehensive reference and training guide assembling content and best practices honed over many years of Microsoft Project and general project management training Many training guides on technology are primarily manuals on features and functions of the software The goal of this book is to show why those features and functions are important from a project management standpoint based on PMI s Project Management Body of Knowledge PMBOK and then demonstrate how to effectively leverage that value When used cover to cover this text serves as a comprehensive guide to running a project from initiation to closeout with guides along the way for how to use Microsoft Project The information in this book was selected based on our 20 years of project management and Microsoft Project consulting experience and covers Microsoft Project 2013 Standard Microsoft Project 2013 Professional Microsoft Project Server 2013 Microsoft Project Web Application 2013 PWA and Microsoft Project Online 2013 for Office 365

Microsoft PowerPoint 2019 and 365 Training Manual Classroom in a Book TeachUcomp ,2021-10-29 Complete classroom training manuals for Microsoft PowerPoint 2019 and 365 Contains 213 pages and 102 individual topics Includes practice exercises and keyboard shortcuts You will learn introductory through advanced concepts from creating simple yet

elegant presentations to adding animation and video and customization Topics Covered Getting Acquainted with PowerPoint
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Certified Ethical Hacker (CEH) v12 312-50 Exam Guide Dale Meredith, 2022-07-08 Develop foundational skills in ethical
hacking and penetration testing while getting ready to pass the certification exam Key Features Learn how to look at
technology from the standpoint of an attacker Understand the methods that attackers use to infiltrate networks Prepare to
take and pass the exam in one attempt with the help of hands on examples and mock tests Book Description With cyber

threats continually evolving understanding the trends and using the tools deployed by attackers to determine vulnerabilities in your system can help secure your applications networks and devices To outmatch attacks developing an attacker s mindset is a necessary skill which you can hone with the help of this cybersecurity book This study guide takes a step by step approach to helping you cover all the exam objectives using plenty of examples and hands on activities You ll start by gaining insights into the different elements of InfoSec and a thorough understanding of ethical hacking terms and concepts You ll then learn about various vectors including network based vectors software based vectors mobile devices wireless networks and IoT devices The book also explores attacks on emerging technologies such as the cloud IoT web apps and servers and examines prominent tools and techniques used by hackers Finally you ll be ready to take mock tests which will help you test your understanding of all the topics covered in the book By the end of this book you ll have obtained the information necessary to take the 312 50 exam and become a CEH v11 certified ethical hacker What you will learn Get to grips with information security and ethical hacking Undertake footprinting and reconnaissance to gain primary information about a potential target Perform vulnerability analysis as a means of gaining visibility of known security weaknesses Become familiar with the tools and techniques used by an attacker to hack into a target system Discover how network sniffing works and ways to keep your information secure Explore the social engineering techniques attackers use to compromise systems Who this book is for This ethical hacking book is for security professionals site admins developers auditors security officers analysts security consultants and network engineers Basic networking knowledge Network and at least two years of experience working within the InfoSec domain are expected

Professional Team Foundation Server 2013 Steven St. Jean, Damian Brady, Ed Blankenship, Martin Woodward, Grant Holliday, 2014-05-19 Team Foundation Server is now for everyone Team Foundation Server is an integral part of Microsoft s Application Lifecycle Management suite for managing and delivering software projects The 2013 update has opened up TFS for everyone by expanding capabilities to support iOS MacOS Android and Java development Professional Team Foundation Server 2013 covers the latest updates for Agile Project Management Test Case Management Release Management and shows new users the TFS workflow for managing and delivering products The authors leverage their positions as MVP Microsoft insiders to guide you step by step through all things TFS as well as help prepare you for the Team Foundation Server Certification Exam Provides a broad overview of Team Foundation Server for developers software project managers testers business analysts and others wanting to learn how to use TFS Gives TFS administrators the tools they need to efficiently monitor and manage the TFS environment Covers core TFS functions including project management work item tracking version control test case management build automation reporting Explains extensibility options and how to write extensions for TFS Helps certification candidates prepare for the Microsoft Team Foundation Server 2013 certification exam Professional Team Foundation Server 2013 is the ultimate guide to mastering this invaluable developer s tool

Planning, Deploying and Managing Microsoft Project Server 2013 Roland

Perreux,2016-03-23 The goal of this training book is to provide students with the knowledge and skills necessary to effectively plan deploy and administer Microsoft Project Server 2013 TARGET AUDIENCE This course is intended for Administrators Systems Engineers PMO Managers Project Managers Consultants and other people responsible for the deployment and management of a Microsoft Project and Portfolio Management PPM Solution using Project Server 2013 COURSE OUTLINE Module 1 Overview of Project Server 2013 Module 2 Installing and Configuring Prerequisites Module 3 Deploying and Configuring SharePoint 2013 Module 4 Configuring Project Server Clients Module 5 Configuring Project Server Module 6 Managing Project Server Security Module 7 Configuring Enterprise Data Settings Module 8 Configuring Business Intelligence Center Module 9 Customizing Project Sites Module 10 Project Server Administration AT COMPLETION After completing this course students will be able to Plan a Microsoft PPM deployment Configure SQL Server for SharePoint Project Server 2013 Deploy SharePoint and Project Server 2013 Install and configure Project Server client software Create enterprise custom fields Configure and manage views and security Configure and manage time and task management settings Customize project sites Import projects and resources Work with Project Server Administration Tools Backup and Restore Project Server 2013 PREREQUISITES You should have a working knowledge of the following Microsoft Windows Server 20xx networking Microsoft Project Professional Basic project management concepts *BPB COMPUTER*

COURSE-WIN 10/OFFICE 2016 Prof.Satish Jain/Shashi Singh/M.Geetha,2018-06-02 Satish Jain has obtained BSc Degree from Agra University in First Division and is a gold medal winner He obtained B E Electronics degree from Indian Institute of Science Bangalore I I Sc with distinction He joined Air Force as Signals Officer and held different technical appointments during 21 years of service career He was specially selected by the IAF to undergo Master of Engineering course in Aerospace Science at the I I Sc Bangalore and M Teach course in Computer Engineering at Indian Institute of Technology Kanpur

Project Server 2013 Jeff Jacobson-Swartfager,2013-12-01 **Project Management Using Microsoft Project 2013**

Gus Cicala,2013-08-27 This training and reference guide will provide an overview of Microsoft Project 2013 from a project manager s perspective It is also an excellent preparation guide for Microsoft Exam 74 343 Managing Projects with Microsoft Project 2013 Project Assistants has been providing Project Management Theory and Microsoft Project training material for our training courses since the release of Microsoft Project version 3 1993 Prior to the release of Microsoft Project 2013 we were surprised to find that there were no hands on training manuals available for Microsoft Project 2010 that also covered the enterprise features used in Microsoft Project Professional and Project Web Application This guide has been created to serve as that comprehensive reference and training guide assembling content and best practices honed over many years of Microsoft Project and general project management training Many training guides on technology are primarily manuals on features and functions of the software The goal of this book is to show why those features and functions are important from a project management standpoint based on PMI s Project Management Body of Knowledge PMBOK and then demonstrate how

to effectively leverage that value When used cover to cover this text serves as a comprehensive guide to running a project from initiation to closeout with guides along the way for how to use Microsoft Project The information in this book was selected based on our 20 years of project management and Microsoft Project consulting experience and covers Microsoft Project 2013 Standard Microsoft Project 2013 Professional Microsoft Project Server 2013 Microsoft Project Web Application 2013 PWA and Microsoft Project Online 2013 for Office 365 *Managing Projects with Microsoft Project Server 2013 and Project Online* Dale Howard,Tony Zink,2015-05-15 Using Microsoft Project Server 2013 and Project Online to manage enterprise projects **The Ultimate Application Administrator's Guide for Office 365 PPM** Nate Auchter,Dale Howard,2015-04-01 This book contains everything you need to know to create and maintain an effective Microsoft Office 365 PPM environment This book has been written with a very practical approach to maintaining your environment and provides a step by step approach to ensuring that the environment is configured to support the requirements of your organization s PMO User Community The sequence of the book follows the process for creating a new Office365 PPM tenant ensuring each configuration step is completed in the right order so that you get it right the first time Microsoft Project 2013: The Missing Manual Bonnie Biafore,2013-04-17 Get up to speed on Microsoft Project 2013 and learn how to manage projects large and small This crystal clear book not only guides you step by step through Project 2013 s new features it also gives you real world guidance how to prep a project before touching your PC and which Project tools will keep you on target With this Missing Manual you ll go from project manager to Project master The important stuff you need to know Learn Project 2013 inside out Get hands on instructions for the Standard and Professional editions Start with a project management primer Discover what it takes to handle a project successfully Build and refine your plan Put together your team schedule and budget Achieve the results you want Build realistic schedules with Project and learn how to keep costs under control Track your progress Measure your performance make course corrections and manage changes Create attractive reports Communicate clearly to stakeholders and team members using charts tables and dashboards Use Project s power tools Customize Project s features and views and transfer info via the cloud using Microsoft SkyDrive **Microsoft SQL Server 2016: A Beginner's Guide, Sixth Edition** Dusan Petkovic,2016-10-14 Up to date Microsoft SQL Server 2016 skills made easy Get up and running on Microsoft SQL Server 2016 in no time with help from this thoroughly revised practical resource The book offers thorough coverage of SQL management and development and features full details on the newest business intelligence reporting and security features Filled with new real world examples and hands on exercises Microsoft SQL Server 2016 A Beginner s Guide Sixth Edition starts by explaining fundamental relational database system concepts From there you will learn how to write Transact SQL statements execute simple and complex database queries handle system administration and security and use the powerful analysis and BI tools XML spatial data and full text search are also covered in this step by step tutorial Revised from the ground up to cover the latest version of SQL Server Ideal both as a self study

guide and a classroom textbook Written by a prominent professor and best selling author

This Captivating World of E-book Books: A Comprehensive Guide Unveiling the Benefits of Kindle Books: A Realm of Ease and Versatility Kindle books, with their inherent portability and simplicity of access, have liberated readers from the limitations of physical books. Done are the days of carrying bulky novels or carefully searching for specific titles in bookstores. E-book devices, sleek and lightweight, seamlessly store an extensive library of books, allowing readers to indulge in their favorite reads anytime, everywhere. Whether traveling on a bustling train, relaxing on a sunny beach, or just cozying up in bed, Kindle books provide an exceptional level of ease. A Literary Universe Unfolded: Exploring the Vast Array of Kindle Microsoft Project Server 2013 Administrators Guide Microsoft Project Server 2013 Administrators Guide The Kindle Store, a digital treasure trove of literary gems, boasts an wide collection of books spanning diverse genres, catering to every readers preference and choice. From gripping fiction and thought-provoking non-fiction to timeless classics and modern bestsellers, the E-book Shop offers an unparalleled abundance of titles to discover. Whether seeking escape through immersive tales of fantasy and exploration, delving into the depths of past narratives, or expanding ones knowledge with insightful works of scientific and philosophical, the Kindle Store provides a gateway to a bookish universe brimming with limitless possibilities. A Transformative Factor in the Literary Scene: The Persistent Impact of Kindle Books Microsoft Project Server 2013 Administrators Guide The advent of Kindle books has certainly reshaped the bookish scene, introducing a paradigm shift in the way books are released, distributed, and consumed. Traditional publication houses have embraced the online revolution, adapting their strategies to accommodate the growing demand for e-books. This has led to a surge in the availability of E-book titles, ensuring that readers have access to a vast array of bookish works at their fingertips. Moreover, Kindle books have equalized access to literature, breaking down geographical limits and offering readers worldwide with similar opportunities to engage with the written word. Regardless of their place or socioeconomic background, individuals can now immerse themselves in the captivating world of books, fostering a global community of readers. Conclusion: Embracing the E-book Experience Microsoft Project Server 2013 Administrators Guide Kindle books Microsoft Project Server 2013 Administrators Guide, with their inherent convenience, flexibility, and vast array of titles, have undoubtedly transformed the way we experience literature. They offer readers the liberty to explore the boundless realm of written expression, whenever, everywhere. As we continue to navigate the ever-evolving digital scene, E-book books stand as testament to the lasting power of storytelling, ensuring that the joy of reading remains reachable to all.

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